

Digital Banking Tips

How to add your PenFinancial Mastercard to your Online Banking and App

ADDING A PENFINANCIAL MASTERCARD

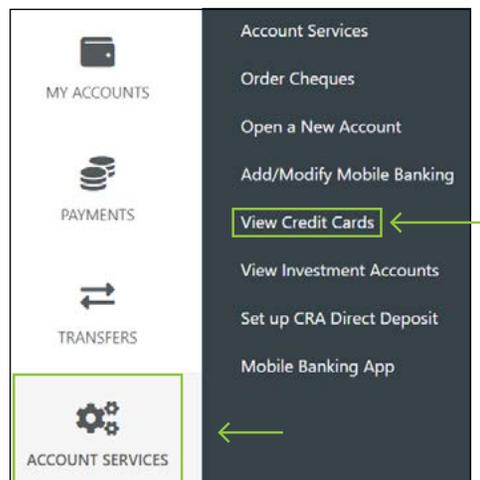
Note: This feature must be set up using a web browser through PenFinancial Online Banking.

STEP 1

Log in to [PenFinancial Online Banking](#). You may be asked to enter a 2SV code when logging in.

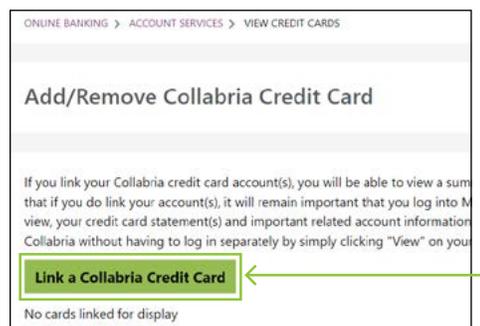
STEP 2

Select **ACCOUNT SERVICES > VIEW CREDIT CARDS**.



STEP 3

Select **LINK A COLLABRIA CREDIT CARD**.

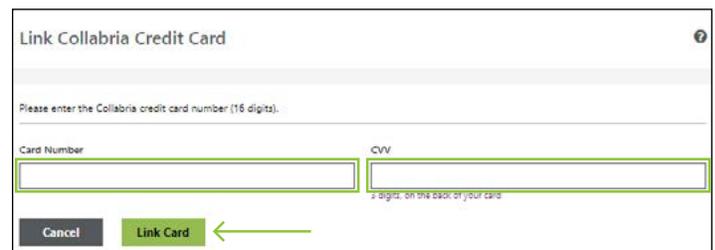


STEP 3

Read and agree to the terms and conditions by selecting **I AGREE**.

STEP 4

Enter the 16 digit credit card number and the 3-digit CCV number located on the back of the card. Once complete, select **LINK CARD**.

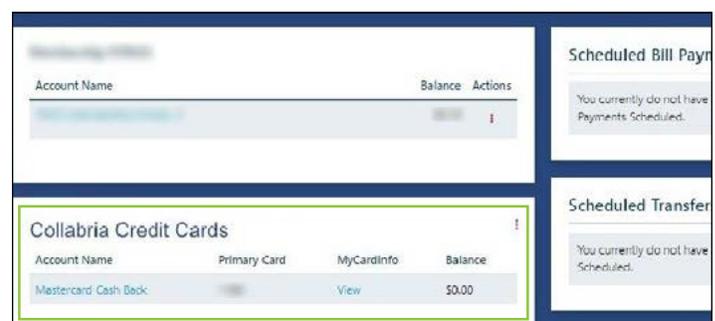


STEP 5

If the credit card was linked successfully, you will see the message **“You have successfully linked your Collabria credit card to your account”**.

STEP 6

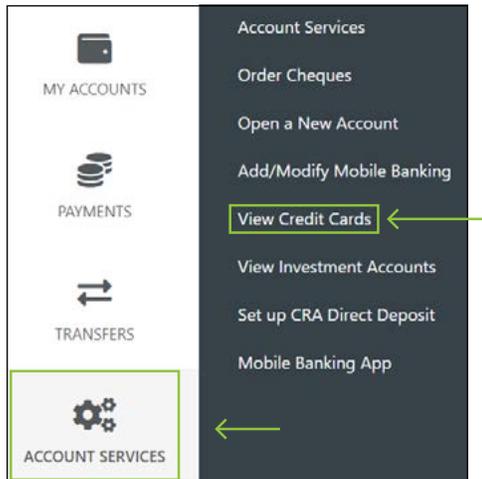
Go to **MY ACCOUNTS** and your Collabria credit card account will be displayed under your Penfinancial Credit Union accounts.



REMOVING A PENFINANCIAL MASTERCARD

STEP 1

Select **ACCOUNT SERVICES > VIEW CREDIT CARDS**.

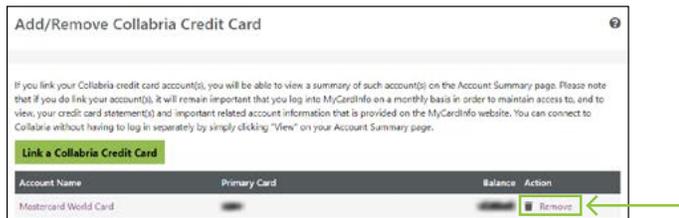


STEP 2

Select **REMOVE**.

STEP 3

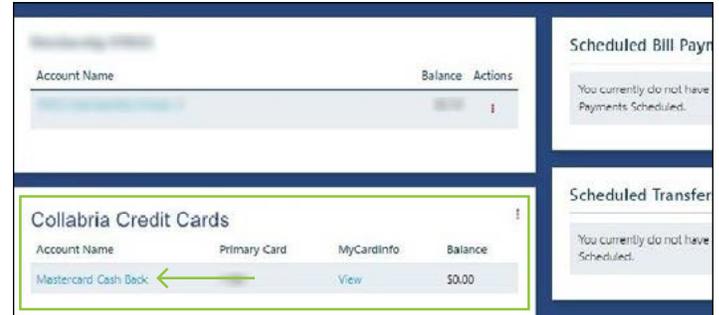
Select **LINK A COLLABRIA CREDIT CARD**.



NAVIGATING THROUGH PENFINANCIAL MASTERCARD TRANSACTIONS

STEP 1

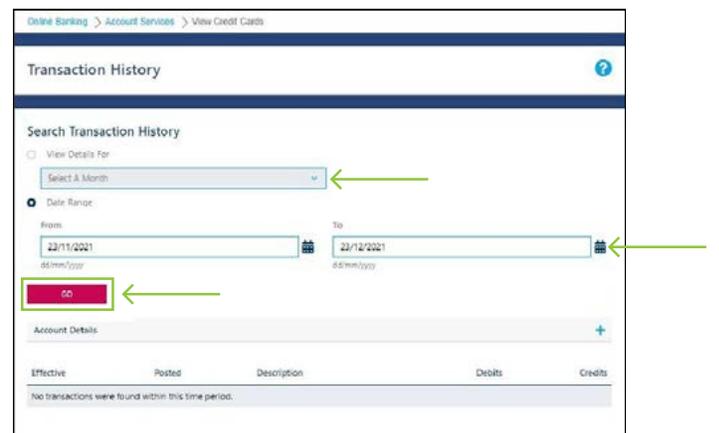
Go to **MY ACCOUNTS** to see your Collabria credit card account(s) summary. Select the credit card account name to view the transaction history.



STEP 2

You can filter and sort through the transaction history with the following options:

- **VIEW DETAILS FOR** – Select an option from the drop-down menu to see transactions occurring within specific months and select **GO**.
- **DATE RANGE** – Select **FROM** and **TO** dates to view transactions within that date range and select **GO**.



For more information about Digital Banking, including tips and how-to's, visit PenFinancial.com/DigitalBanking

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PenFinancial
Credit Union

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